



HAWTHORNE LANE

UNITED METHODIST CHURCH

Job Description - Director of Youth Ministry **January 1, 2020**

DESCRIPTION:

The Director of Youth Ministries is to lead HLUMC in envisioning a youth program that will allow youth to find a place to live out their faith, asking questions about God and religion, discovering together in a safe environment, dreaming ways they can serve God and their neighbor. The youth director will be encouraged to be creative and innovative in his/her approach to youth ministry carrying on traditions of the church youth program but allowing fresh and new ideas to surface.

MISSION STATEMENT

Follow Jesus, Make Disciples, & Transform Lives.

For us that means we will be faithful first to these priorities.

•We Worship

We engage in authentic worship.

•We Grow

We participate in faith groups for bible study and spiritual formation.

•We Serve

We actively serve our neighbors, community and the world.

QUALIFICATIONS:

- Must have a Christian background with a passion for youth ministry
- Must have a knowledge of youth and youth culture
- Must possess excellent interpersonal communication skills with both youth and adults
- Must possess excellent organizational skills
- Must be able to pass a criminal background check.
- Must be able to create, plan and execute youth ministries
- Must be supportive of other ministries at the church and attend worship weekly.
- Must be able to provide faith-based, biblically grounded counseling to youth and adult volunteers.
- Must be energetic and enthusiastic in youth leadership

HOURS: 10-15 hours a week. Wednesday evenings and Sunday mornings are required. but office hours and other youth events vary by activity. Schedule as determined by staff member and supervising pastor.

VACATION:	Less than 5 years	2 weeks
	Completion of 5 years	3 weeks
	Completion of 10 years	4 weeks

SALARY: \$15k

GENERAL DUTIES:

- Plan and lead Wednesday Evening programming to include fellowship and community gathering time as well as some faith based activity.
- Plan and lead sunday school lessons that are engaging and relevant to youth today.
- Plan and implement the weekly/yearly youth program for Hawthorne Lane UMC. This includes activities that allow the youth to learn, study, and grow in their faith, worship together, and serve their community using their gifts and graces.
- Be available to counsel and pray with youth regarding spiritual matters.

- Recruit volunteers from the congregation to become youth activities assistants to help oversee and carry out activities and events including:
 - 1.Sunday School
 - 2.Youth Gathering on Wednesday night
 - 3.Mission projects
 - 4.Retreats
 - 5.Special Events, e.g. Youth Sunday, fundraisers.
 - 6.Serve on youth council

- Identify, equip and mentor future leaders from within the youth program.

- Participate in worship services at HLUMC and encourage youth to do the same
- Participate in other church events on a regular basis, and encourage the youth to do the same

- Do submit news online for all youth events so the congregation and visitors to the church will see what the youth are participating in.
- Provide content for the church website
- Provide regular communication through various outlets to parents and youth.
- Consult with the finance team and coordinate with the youth council regarding the budget for the youth program

- Attend Staff and Church Council meetings as requested by the senior pastor.
- Meet with clergy on a regular basis (no less than quarterly) to review ministry goals and progress.

- Develop meaningful relationships with the youth, encouraging them to grow in their faith and make decisions in light of God.
- Maintain a safe, nurturing Christian ministry environment for youth involved, ensuring that all activities glorify God and provide opportunities for spiritual growth.

TIME/DAILY RESPONSIBILITIES

- * Youth Gathering on Wednesday Evenings 5:30-8:30p
- * Sunday School/Worship 9:30am-12:30pm Sundays
- * Youth events as scheduled

AREAS TO DEVELOP

- * Mission/Service Opportunities
- * Relationships with youth outside the usual church participation - going to games, band concerts, supporting the students in their whole life not just the church participation.
- * Seek to develop the youth program in new creative and relevant ways.

ACCOUNTABILITY

Hawthorne Lane is committed to team ministry. No one should attempt to lead his/her program alone. We encourage all staff to collaborate as well as connect with lay volunteers in the congregation to do ministry together. Together we are better! Currently this position and all programming staff report to the Associate Pastor.